

Welcome to Sun Canyon Sign Posts of Arizona

Please fill out the enclosed forms and the agreement. Email all forms back to service@suncanyonsignposts.com or fax to 480-357-2811. All forms MUST be signed and emailed or faxed back before any post shall be installed.

In order to process your order as fast as possible please email or fax your order by 5pm to have your order filled by the next business day. Any order after 5pm will be filled as soon as they can be scheduled or the following business day. We set up and remove Monday through Saturday. Please get permission for placement in areas where HOA, County and City has ordinances in place for placement of signs, it is your responsibility to check.

You are responsible for the rental and return of the post so if the post is lost or stolen you will be charged a fee for the post.

Broker and Agent assume full responsibility for any post rented from Sun Canyon Sign Posts. If the sign becomes lost, stolen or damaged beyond repair this includes the accessories flyer boxes or flyer tubes during the rental period. The Broker and Agent will assume full responsibly for the rented products.

The Broker and/or Agent needs to be aware of the homeowner's association rules, county and city ordinance's on sign regulations. Sun Canyon Sign Posts will be responsible for any damage to pipes or sprinklers do to the installation of the sign post. Sun Canyon Sign Posts must be aware of any damages right away to make any repairs.

If there is any non-payment on the account of the sign post renter the sign post will be removed from the property at your expense until payment is received. There will be a re-installment fee to put up the sign post. If bill is not paid it will be turned over to collections at your expense. If post is not ordered down prior to renewal date Agent/Broker will be charged for renewal.

Initial payment for first four months must be made in advance. All renewal payments are due by the 15th of each month if post marked after the 15th a \$50.00 or 1.5% (whichever is greater) late fee will be added. If the late fee and payment is not made by the 30th of the month it will be turned over to collections and all fees for collections will be at Broker and/or Agents expense.

There will be a \$35.00 returned check fee on all returned checks.

If you need any assistance please fill free to give us a call at 602-291-8453 or please email your question to service@suncanyonsignposts.com and someone will answer your question as soon as possible.

Agents Name:_____

Agents Signature:_____

Company:_____

Date:_____